

Mill Lane Community Primary School

Forest School

**Complaints Procedure**

This documentation runs alongside the relevant whole school policies which can be viewed in full at <http://www.mill-lane.oxon.sch.uk/website/policies/3739>

**In Forest School we will deal with any concerns at the earliest opportunity**

If parents, pupils or members of the public have concerns they should:

1. Discuss their concerns with the Forest School Leader and, if not satisfied;
2. Discuss their concerns with the head teacher.

Reviewed: Spetember 2018

Next Review: September 2019