



## Mill Lane Community Primary School &

### The Windmill Community Nursery

## SEND Information Report

### *Growing, Thriving, Flying*

This report sets out information about the ways in which Mill Lane Community School & The Windmill Community Nursery meets the provision for children and young people with special educational needs and disability (SEND).

#### **Aims**

The Governors and staff at Mill Lane recognise that all children have a right to a broad, balanced, relevant and differentiated curriculum. We aim to create a happy, educationally exciting and positive environment in which all pupils can develop to their full potential and become confident, independent individuals.

We aim to:

- Celebrate our 'Values' ethos by acknowledging that each child is unique and a valued part of our school community
- Ensure that our curriculum is accessible and relevant to all our children whatever their individual need
- Promote positive attitudes and individual confidence, ensuring all children experience success.

#### **About our school**

Mill Lane provides for children and young people with a wide range of special educational needs including those with the following:

- **Communication and interaction needs:** This includes children who have speech, language and communication difficulties including autistic spectrum conditions.
- **Cognition and learning:** This includes children who have learning difficulties and specific learning difficulties like dyslexia, dyspraxia and dyscalculia.
- **Social, emotional and mental health needs:** This includes children who may have behaviour difficulties relating to emotional conditions such as anxiety or depression.
- **Sensory and / or physical needs:** This includes children who have visual or hearing needs, or a physical disability that affects their learning.

#### **Our SEND Team**

The SEND team consists of Miss Tineke van der Ploeg (Head teacher), Mrs Jackie Wingrove (Inclusion Manager) and Mrs Nicky Palmer (SENCo). The team oversee the provision and monitoring of children's learning and progress throughout the school and to support families of those children with special educational needs and disability.

The SEND team can be contacted by calling the school office:

Tel: 01844 352106

Email: [office.2465@mill-lane.oxon.sch.uk](mailto:office.2465@mill-lane.oxon.sch.uk)

The governor with responsibility for SEND is Mrs Sarah Pritchard.

Our SEND policy can be found on the School Website ([www.mill-lane.oxon.sch.uk](http://www.mill-lane.oxon.sch.uk)) or is available from the School Office.

### **How we identify and give extra help to children and young people with SEND**

The school uses Oxfordshire County Council's guidance 'Identifying and supporting Special Educational Needs in Oxfordshire schools and setting'.

The guidance sets out:

- How we identify if a child or young person has a special educational need.
- How we assess children and plan for their special educational needs, and how we adapt our teaching.
- Ways in which we can adapt our school environment to meet each child's needs.
- How we review progress and agree outcomes and involve you and your child in this process.

### **How we work with parents**

The partnership between school and home is important to us. We will always contact parents if we have a concern that a child or young person may have special educational need and no child goes on to the school's Special Needs register without the full consent of the child's parents or guardians. We work closely with children with SEND and their families to agree outcomes and to plan how we will all work together towards these, and then to review progress.

Communication happens in a variety of ways:

- Each child has a Pupil Profile which outlines the interventions and / or strategies used to support the child's learning.
- Meetings are held between the parents / guardians and the class teacher in terms 2, 4 and 6 to review and discuss the Pupil Profile and to look at the child's progress and discuss any other issues.
- Parent consultations are held three times a year (term 2, 4 and 6).
- Parents are always able to speak to class teachers at the end of the school day regarding any concerns.
- Appointments can be made to speak to a member of the SEND team by phoning the school office.
- When visits and face to face meetings are not possible due to extreme circumstance, meetings will take place via Microsoft Teams.

### **Adapting the curriculum**

We offer a broad and balanced curriculum for all children and young people including those with SEND. Teachers are responsible for the progress of all children and lessons are well differentiated to ensure success and progress for everyone. Resources such as word banks, visual timetables, writing frames, concrete apparatus and task boards are used to increase confidence and enable children to become successful independent learners.

The school offers many intervention programmes which offer support in addition to the core curriculum to boost and support children's learning. These are delivered by a trained TA and are closely monitored by the SEND team. These interventions may support a particular aspect of learning such as comprehension, phonics, speech and language or numeracy but we also offer social, emotional and nurture groups to enable children to develop communication and social skills and increase their self-esteem.

### **Staff training**

Staff training is undertaken in various aspects of SEND according to the needs of the children to ensure that the provision made and support given to pupils is appropriate and effective. The training needs of staff are reviewed as part of the CPD process in school. Training may take the form of attendance at external courses

on particular conditions such as dyscalculia, dyslexia or autism but is also offered through in-house training run by the SEN team or other specialists such as the Speech & Language teacher, Educational Psychologist or a Language and Communication Advisory Teacher.

### **Support services**

We have access to a range of specialist support services including:

- Educational Psychology Service
- SENSS (special educational needs support services), who support children with communication and language, sensory needs and physical needs. Teams include speech therapy, occupational therapy, SEN ICT and physical disability service
- Behaviour Support Service
- Child and Adolescent Mental Health Services (CAMHS)
- OXSIT (Oxfordshire School Inclusion Team)

Information about these services and what they offer can be found on the Oxfordshire County Council SEND web pages by clicking on the link below:

<https://www.oxfordshire.gov.uk/residents/children-education-and-families/education-and-learning/special-educational-needs-and-disability-local-offer>

### **Monitoring effectiveness of SEND provision**

The progress of all children / young people is tracked throughout the school using our own data system and this data is analysed regularly during termly Pupil Progress meetings with the class teacher and SEND team. In addition, for children with SEND we regularly review progress towards agreed outcomes assessing whether the support that's been put in place has made a difference and what we need to do next. We evaluate progress against age related expectations. We review how successful intervention programmes for groups of children has been and use that information to decide how best to run them in the future. The SEND team meet with the SEND Governor three times a year and the Full Governing Body receives a SEND report which details the provision and evaluates the success of the education that is provided for pupils with SEND. A copy of this can be requested from the school Office.

### **Accessing activities outside of the classroom**

All children and young people are included in activities and trips following risk assessments where needed and in accordance with duties under the Equalities Act 2010. We talk to parents and young people when planning trips so that everyone is clear about what will happen.

There is information about activities and events for disabled children and those with SEND in Oxfordshire in the Family Information Directory:

<https://fisd.oxfordshire.gov.uk/kb5/oxfordshire/directory/home.page>

Information regarding Oxfordshire's accessibility strategy can be found here:

<https://www.oxfordshire.gov.uk/sites/default/files/file/special-educational-needs/schoolsaccessibilitystrategy.pdf>

### **Supporting the wellbeing of children with SEND**

All children have the opportunity to share their views and ideas through the school council representatives and we encourage all children to talk to their class teacher if they have a problem. Every class has weekly circle time sessions which explores children's feelings and concerns around a variety of issues.

The SEN team works closely with children with emotional or behavioural difficulties to enable them to feel safe and supported in the school environment. Bullying is not tolerated and procedures followed can be found in our Behaviour Policy and Anti Bullying Policy which can be found on the School Website and is available as a paper copy from the School Office. Nurture groups such as Art Club or Kalm Kids offer valuable opportunities to build children's self-esteem and confidence outside of the academic curriculum.

### **Joining the school and moving on**

We encourage all new children to visit the school before starting. For children with SEND a meeting with a member of the SEND team is recommended. See our Transition Policy for further details on how we support children moving to Mill Lane from another school.

Year 6 children transferring to local Secondary School have the chance to visit the new school for a day. Representatives from the Secondary Schools visit to talk with the children. The SEND team and Year 6 teacher liaise over the transfer procedure and when transfer is local, meetings are arranged between the appropriate staff. At all times of transition, SEND information is gathered together and records transferred to the new teacher or school. Additional meetings are arranged for those children who may require more than one visit prior to transfer.

### **Feedback and complaints procedure**

We welcome feedback from parents. If a parent is concerned about SEN provision for their child, initial contact should be made with the class teacher. A meeting will then be arranged, which may include a member of the SEND team, to discuss the concern.

If you would like impartial advice from Oxfordshire's SENDIASS Service contact:

<https://schools.oxfordshire.gov.uk/cms/content/sendiaass-oxfordshire-formerly-parent-partnership>

SENDIASS Oxfordshire offers impartial information, support, advice and training to parents to enable them to make informed decisions about their child's special educational needs.

In the event of a formal complaint concerning SEND provision, parents / guardians are advised to contact the Head teacher and follow the Oxfordshire LA procedure in the first instance. Parents may also contact the Governing Body.

Oxfordshire's Local Offer contains lots of information for parents. Click here to see it:

<https://www.oxfordshire.gov.uk/residents/children-education-and-families/education-and-learning/special-educational-needs-and-disability-local-offer>

**Date reviewed by governors:** 11.10.23

**Signed on behalf of the governors:**

